

Board of Public Works and Safety
Regular Meeting Minutes
February 19, 2025

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Deputy Chief of Police Scott Summers, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance. Police Chief Kirby Cochran was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

There were no Announcements or Public Comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 3, 2025
2. Board of Works Claims.
 - Gross Payroll in the amount of \$526,220.60
 - #020425 Sewer Contracts/Utilities in in the amount of \$1,101.04
 - #020325 BOW Contracts/Utilities in the amount of \$196,845.78
 - #020625 RDC-TIF Contracts in the amount of \$1,508.83
 - #021625 BOW General Obligations in the amount of \$55,486.01
 - #021125 Sewer Contracts/Utilities in the amount of \$78,671.64
 - #021525 Sewer General Obligations in the amount of \$78,064.71
 - #021425 RDC-TIF Contracts in the amount of \$20,234.72
 - #021025 BOW Contracts/Utilities in the amount of \$333,431.16
 - Gross Payroll in the amount of \$547,004.87

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request approval of Change Order 10 for the Active Adult Center Project - Assistant City Engineer Matt McElroy stated Change Order 10 replaces concrete slabs with stone cobbles and includes additional landscaping. It is an increase of \$5,655.00, .11%, for an overall increase of 4.2%. The original contract price was \$4,744,616.00; the new total is \$4,949,947.13. The work is approximately 60% completed and on track to meet the July completion date. Change Orders have been requested by both Cripe and the City of Franklin. Facilities Supervisor Curtis Rooks checks the site almost daily and has caught many issues. Ms. Gross motioned to approve Change Order 10 for the Active Adult Center Project in the amount of \$5,655.00, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

New Business

Retiree Service Weapon: Stephen Stalets - Deputy Police Chief Scott Summers informed that after 28 years of service, Officer Steve Stalets was retiring, and they are requesting approval to transfer his service weapon as allowable per their SOPs. Mayor Barnett asked why all officers did not receive the transfer of their weapons. Deputy Chief Summers and City Attorney Lynn Gray said officers had to be employed for at least 20 years and meet additional criteria. Mr. Austin motioned to approve transfer of retired service weapon for Steve Stalets, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Bulletproof Vest Partnership (BVP) Grant approval - Deputy Police Chief Scott Summers stated the Police Dept. is seeking approval to apply for the matching (up to 50%) BVP Grant to purchase these vests for officers on the road. Ms. Gray asked if we had previously applied for this. Deputy Chief Summers said they had and they received a \$114,000.00 payout last year. The matching amount is already included in the budget and additional funds are not requested. Ms. Gross motioned to approve the Bulletproof Vest Partnership Grant approval, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of 2025 Sponsor MOUs signed by Mayor Barnett - Parks Department Superintendent Chip Orner stated there are six sponsorship agreements for Amphitheater Events:

Festival Country	\$10,000.00
Franklin Insurance	\$2,500.00
Franklin Jewelers	\$5,000.00
Johnson County REMC	\$5,000.00
Campbell-Shuck Insurance	\$2,500.00
Winters Plumbing	\$4,000.00

Ms. Gross motioned to approve the 2025 Sponsor MOUs as presented, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mayor Barnett added that no tax payer dollars are used to pay for the entertainment at Amphitheater events.

Consideration of retaining Lexipol for revisions to Police and Fire SOP/SOG - City Attorney Lynn Gray explained that while updating the Employee Handbook, the consultant recommended that the City look at Fire and Police SOPs/SOGs to ensure their compliance. Ms. Gray explained the process and costs: Police \$17,271.00, Fire \$9,270, plus additional monthly training and annual supplements. Chief Snyder said the Fire Dept. already has training in place. Deputy Chief Summers stated they already use Lexipol for training. After discussion, Ms. Gray

said she could collaborate with both departments for implementation. Ms. Gross motioned to approve Lexipol for revisions of Police and Fire SOPs/SOGs, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Resolution Designating ADA Coordinator and Affirming Title VI Coordinator—City Attorney Lynn Gray stated that City Engineer Mark Richards is currently our ADA Coordinator, and Senior Planner Joanna Tennell is our Title VI Coordinator. With Mr. Richards's retirement, Matt McElroy will assume ADA Coordinator, and Ms. Tennell will continue as Title VI Coordinator. Ms. Gross motioned to approve the resolution designating Matt McElroy as ADA Coordinator and affirming Joanna Tennell as Title VI Coordinator, seconded by Mr. Austin. A voice vote was taken, with all members stating aye. The motion carried.

Approval of Resolution Approving Interlocal Agreement Between City and FUN Providing Funds for Purchase of Equipment - City Attorney Lynn Gray said she and Township Trustee Lydia Wales had a conversation regarding township grant funds that were available for limited purposes, one of which was township Fire services. This authorizes the acceptance of money from the Township to pay for Fire Water Rescue Equipment as allowed. The FUN Board has already approved this. Mayor Barnett stated his appreciation for all that the Township Trustees offer to our community. Mr. Austin motioned to approve the resolution approving the Interlocal Agreement Between City and FUN Providing Funds for the purchase of equipment, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Request approval and execution of Amendment #2 to the Interlocal Agreement with INDOT for the US 31 Corridor Project - Assistant City Engineer Matt McElroy informed that INDOT awarded this contract to Milestone Contractors. This amendment revises cost allocations to both the City and INDOT. The City's increase is \$62,650 for aesthetic improvements, changing the original cost from \$1,196,500.00 to \$1,259,125.00. INDOT's increase is approximately \$18.4 million dollars. This has been approved at the RDC and will be brought before the City Council. Construction should begin no earlier than March 31, 2025. Mayor Barnett said that \$1,259,125.00 will come from our EDIT funds, and has already been figured into the budget with additional money from the RDC. The City of Franklin's total is \$4,459,125.00, which includes multi-use paths for bikes and pedestrians along Highway 31. Ms. Gross motioned to approve and execute Amendment #2 to the Interlocal Agreement with INDOT for the US 31 Corridor Project, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of proposal and professional services agreement with Avenew for 2025 PASER Condition Ratings and Asset Management Plan Update - Assistant City Engineer Matt McElroy stated INDOT requires us to prepare this ongoing management plan and resubmit it yearly. The total cost is \$45,000.00. Mayor Barnett asked if PASER ratings could be used on sidewalks. Mr. Richards affirmed that it can be used for that purpose and can be discussed. Ms. Gross motioned to approve the proposal and professional services agreement with Avenew for 2025 PASER Condition Ratings and Asset Management Plan Update, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of PSA with Cripe for design of the City of Franklin Department of Public Works Billing Office Building - Assistant City Engineer Matt McElroy said this is for Cripe to provide the design services for the new DPW Building located on 1.5 acres on 796 S.

State St. The cost is \$172,000.00. Cripe has worked with the City on other successful projects: Active Adult Center, Fire Station 21 remodel, and City Court. Ms. Gray explained points of interest in the PSA that should be in accordance with our terms and conditions. Ms. Gross motioned to approve the PSA with Cripe for design of the City of Franklin Department of Public Works Billing Office Building, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of dedication of additional public right-of-way along the west side of Richey Street adjacent to the Active Adult Center for installation of electrical infrastructure & request execution of documents - City Engineer Mark Richards stated Duke Energy requested an easement on the property at the Active Adult Center. After discussion with Ms. Gray, it was determined that this is not in the City's best interest. Tonight's request will dedicate an additional fifteen feet of Public ROW on Richey St. along the original Active Adult Center parcel. Upon approval, a letter has been drafted to send to Duke Energy. Ms. Gray thanked Mr. Richards for his efforts on this. Ms. Gross motioned to approve the dedication of additional public right-of-way along the west side of Richey Street, in the amount of fifteen feet, adjacent to the Active Adult Center for installation of electrical infrastructure and request execution of documents effective Feb. 19, 2025, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request for approval of Asphalt Art Project - Community Development Specialist Dana Monson shared that in 2024 the City received two READI Grants for art as part of the 180 In Color Project. This second project is for art in the intersection of Jackson and Monroe Streets at the entrance to the Amphitheater. Similar projects served as inspiration and have found the additional bonus of slowing traffic in busy crosswalks/intersections. Thermoplastic will be used to adhere the art to the pavement; it is quick drying and durable (artwork drawings available on online agenda). There were three quotes: Globe Asphalt for \$100,386.00, G-Force for \$125,000.00 + labor (the cost of which was not provided), Gerken Paving declined to quote due to the age of the asphalt. Mr. McElroy inspected the asphalt and said other than one corner needing repair, the surface is fine. The READI Grant will pay for the artwork; however, there was an additional \$10,000.00 because the City added crosswalk art. Mayor Barnett stated the total cost is \$100,386.00; the grant is \$90,000.00, and Board of Works will pay \$10,386.00. Mayor Barnett also praised the Public Art Advisory Council's accomplishments since they started in November 2022. Ms. Gray questioned if the artwork fell within ADA requirements. Mr. Richards stated he was unaware of any ADA crosswalk markings, only the cross slope. Mr. McElroy noted the separation of colors provides the necessary sight delineation. Ms. Gross motioned to approve the awarding of the contract of Globe Asphalt as the lowest, most responsible and responsive bidder in the amount of \$100,386.00, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no Other Business.

Department Reports / Staff Reports

DPW Superintendent Sally Brown said the cold weather causes some issues with freezing, but everyone has done their due diligence to keep things flowing.

Street Commissioner/Fleet Manager Brett Jones announced they are excited to add Cody Coll to the Street Department.

Community Development Director Krista Linke stated Dana Monson has started the Tax Abetment Compliance process. The FDC had three new applications approved, work continues on 650 Overstreet, closing for the property next to Scott Park should be completed soon, and work continues on the Owner Occupied Grant program.

Fire Chief Josh Snyder said they have a new firefighter getting sworn in tonight.

Parks Department Superintendent Chip Orner stated that they are still looking to fill two landscaping positions. Please share this with people you know who might be interested.

Board Member Ken Austin asked Mr. Richards if he received an email regarding concerns about Foxtail Drive. Mr. Richards said it has been forwarded to Mr. McElroy and is not on the January CCMG application, but it could be added if approved.

Board Member Tina Gross thanked the Street Department for taking care of our roads.

City Attorney Lynn Gray clarified that the use of the name “Joanna Myers” in the original resolution presented earlier this meeting is accurate as presented, and does not need amended.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:51 p.m.

Respectfully submitted,

Jan Jones, Clerk-Treasurer
Enrolled: 02/21/25

Steve Barnett, Mayor

Attest:

Jan Jones, Clerk-Treasurer