

**Board of Public Works and Safety  
Regular Meeting Minutes  
November 18, 2024**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Fire Chief Joshua Snyder, Deputy Police Chief Scott Summers, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Dept. Director of Operations Jason Wilson, Clerk Treasurer Support Specialist Lyv Sundheimer and City Attorney Lynnette Gray were also in attendance. Chief of Police Kirby Cochran, Clerk Treasurer Jan Jones, and Street Commissioner/Fleet Manager Brett Jones were absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

Street Commissioner/Fleet Manager Brett Jones gave follow-up information on installing two generators, one for City Hall (\$22,142.00) and one for Parks & Recreation (\$46,886.00). Mr. Jones sent three Requests for Quotes for installation: Shepherd Electric, Welch Electric, Davis Electric; Davis Electric being the sole responsive bid. Dan Davis has been instrumental in facilitating this process. Ms. Gross motioned to approve Davis Electric as the most responsive and responsible bidder for the installation of the generators, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

City Councilor Josh Prine presented on behalf of the Elks Lodge, requesting two parking spots for an annual vendor sale on Tuesday, November 19, 2024, from 4:00 -8:00 PM. Ms. Gross motioned to approve the reservation of the two parking spaces in front of the Elks on Tuesday, Nov. 19, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held November 4, 2024
2. Board of Works Claims.
  - o #110424 BOW Contracts/Utilities in the amount of \$416,607.90
  - o Gross Payroll in the amount of \$508,749.75
  - o #111124 BOW Contracts/Utilities in the amount of \$1,218,619.57
  - o #111224 Sewer Contracts/Utilities in the amount of \$173,349.23
  - o #111424 RDC-TIF in the amount of \$114,567.88

- #111724 BOW General Obligations in the amount of \$218,924.02
- #111624 Sewer General Obligations in the amount of \$33,095.

Ms. Gross motioned to approve the consent agenda as presented, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no Old Business.

### **New Business**

**Request approval of agreement with Ring Central (formerly Mitel) for VoIP telephone service** – IT Director Rick Littleton and Franklin Community Schools IT Director Matt Sprout presented information on Ring Central’s buyout of Mitel and what that looks like for the City during the transition. Mr. Littleton stated the new cost would be \$2,875.20, which is a slight savings. This recommendation is made after thorough research by the Technology Advisory Council and Attorney Gray. Ms. Gross motioned to approve the agreement with Ring Central for VoIP telephone service with the legal edits that were proposed and with Mayor Barnett’s authority to approve on the Board’s behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Requesting approval to move forward with selling/transferring seized, abandoned and forfeited guns to Kieslers Firearms Supply Company pursuant to SOP 1.16.1 Section C #2B** – Deputy Police Chief Scott Summers explained this trade will earn \$2,820.00 in credit toward purchasing new guns. Most of these guns have been surrendered or forfeited to the Police Dept. Attorney Gray confirmed the statutory provision allowing this sale. Ms. Gross motioned to approve the sale/transfer of seized, abandoned, and forfeited guns to Kieslers Firearms Supply Company in compliance with IC5-22-22-6, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request approval of Change Order 07 for the Active Adult Center Project and authorize Mayor Barnett to sign the change order on the Board's behalf** - City Engineer Mark Richards presented Change Order 07 for additional undercutting costs due to previous foundation material not being removed. This is an increase of \$85,870.77, which is within the allowable percentage and brings the project's total to \$4,934,341.65. Ms. Gross motioned to approve Change Order 07 for the Active Adult Center Project and authorize Mayor Barnett to sign the change order on the Board's behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to file liens on unkempt property** - Mayor Barnett presented the following properties:  
870 Mallory Pkwy 41-08-15-014-001.021.009  
599 Young St. 41-08-14-014-098.000-009  
Mayor Barnett motioned to approve as presented, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Department Reports / Staff Reports**

Parks Department Superintendent Chip Orner shared the next big event is the downtown Holiday Lighting, and he’s hoping for snow. Also, the 2025 concert season is already 90% booked.

Deputy Police Chief Scott Summers reminded everyone that on Dec. 11<sup>th</sup> at 5:00 PM the Police Dept. will host their 7<sup>th</sup> Annual Wrapping Party to conclude this year’s toy drive.

Fire Chief Joshua Snyder stated Station 21 is almost ready to be opened up.

Community Development Director Krista Linke shared that on the Dec. 6 First Friday, downtown business will place battery-operated luminaries on Jefferson St. between the railroad tracks and Jackson St. and around the courthouse. Ms. Gross motioned to approve the placement of luminaries the Friday before the Holiday Lighting Ceremony, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Street Dept. Director of Operations Jason Wilson said they are on schedule with the leaf pickup. The generator pad for the City Hall generator is done and waiting for utilities; the pad for the Parks Dept. should be completed this week. The Mayor noted what a great job our St. Dept. does and asked Mr. Wilson to let them know.

City Engineer Mark Richards informed the Paul Hand/Graham Rd. roundabout is now open and is working well. A pre-bid meeting will be held tomorrow for the Paul Hand Rd. reconstruction project and bids will be open on Dec. 3<sup>rd</sup>. INDOT’s US 31 Project will open Dec. 11<sup>th</sup>. The City received \$611,000 in grant money from the second round of CCMG awards.

DPW Superintendent Sally Brown shared that everyone at the plant is working to get things ready for winter.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:27 p.m.

Respectfully submitted,

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Jan Jones, Clerk-Treasurer  
Enrolled: 11/20/24

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Steve Barnett, Mayor

Attest:

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Jan Jones, Clerk-Treasurer